

SYLABUS

| Course: Administrative Law I | | | | | CODE: |
|--|--|----------------------|-------|--------------------|-------|
| Faculty: Law and Administration | | | | | |
| Year | Semester | Form of Course | Hours | Form of the Exam | ECTS |
| 2 | 3 | Lecture | 30 | passing with grade | 4 |
| | | Conversation Classes | 15 | passing with grade | |
| Teacher | dr Łukasz Dubiński | | | | |
| The Aims of the Course | As a result of teaching, the student acquires a systematic knowledge of the concepts of administrative law theory. In addition, the student acquires knowledge in the field of organization, functioning and forms of activity of public administration, as well as acquires the ability to freely navigate normative acts in the field of administrative law. The student will be given skills in constructing solutions of the indicated facts, including issues in the field of administrative law and de lege lata applications and de lege ferenda demands, as well as searching for legal solutions based on judicial decisions and the literature on the subject. The student will understand the importance of administrative law in the Polish legal order. | | | | |
| Prerequisites | As a result of the organized teaching process, students should have basic knowledge of the factors shaping public administration, sources of law and the construction of the administrative apparatus. | | | | |
| TEACHING EFFECT'S | | | | | |
| Category | The effect's description | | | | |
| KNOWLEDGE | <p>The student knows and understands real meaning the role of administrative law, lawyers and specialists in this field of law in shaping the legal culture of society, covering institutions and legal constructions in administrative law, both domestic and EU.</p> <p>The student knows and understands views of doctrine and case law on structures and legal institutions in selected ones areas of administrative law.</p> <p>The student knows and understands terminology, principles of functioning of public and economic administration and relations between structures and institutions social (and their elements) on a national, international and intercultural level as well connections between them.</p> | | | | |
| SKILLS | <p>The student is able to prepare solutions for the established facts covering administrative law issues and to present de lege ferenda proposals and de lege ferenda postulates.</p> <p>The student is able to observe the phenomenon of normative and social changes regarding the regulation of basic issues of law Administration. The student has the ability to search for legal solutions using judicial decisions, dogmatic literature and databases.</p> <p>The student is able to use and integrate the acquired theoretical knowledge in the field of administrative law in solving legal and social problems (case studies) requiring the application of interdisciplinary knowledge.</p> | | | | |
| COMPETENCES | <p>The student appreciates the importance of administrative law for the development of the individual and proper ties in social environments in the Polish legal order.</p> <p>The student is aware of the level of their knowledge and skills in the field of administrative law and is ready to critically assess their knowledge.</p> | | | | |
| STUDY CONTENT | | | | | |

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| Subject: Administrative Law I | | |
| Form of classes: lecture | | |
| 1. The concept and division of administrative law. | | 1 |
| 2. National and EU sources of administrative law. | | 1 |
| 3. Public administration - basic concepts. | | 1 |
| 4. Entities performing public administration tasks. | | 1 |
| 5. Administrative-legal relations - the concept and types. | | 1 |
| 6. Territorial division for public administration purposes. | | 1 |
| 7. Legal forms of public administration activities. | | 1 |
| 8. Control of the administration. | | 1 |
| 9. Administration staff. | | 1 |
| 10. Central Government Administration. | | 4 |
| 11. Government administration in the voivodship. | | 4 |
| 12. Local government concept, tasks, authorities. | | 3 |
| 13. Selected issues of substantive administrative law | | 10 |
| Form of classes: Conversation Classes | | |
| 1. Entities performing public administration tasks. | | 3 |
| 2. Access to public information: the subjective and objective scope of access to public information, the method of providing public information. | | 3 |
| 3. Reusing information held by public administration. | | 3 |
| 4. Personal data protection. | | 3 |
| 5. Telecommunications law (selected issues). | | 3 |
| Educational methods | lecture, guided conversation, discussion (lecture and exercises), analysis of texts with discussion. | |
| Form and conditions of passing | Form of passing the lecture: passing with a grade. Passing in form of test. Classes end with a grade. Passing in form of test. Conditions for passing classes and lecture: - satisfactory rating - from 60%, | |

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| | <ul style="list-style-type: none"> - satisfactory plus - from 70%, - good rating - from 80%, - good plus - from 90%, -very good - 100% |
| | Rules for calculating the grade for the subject. |
| | The final grade is the test grade from lecture. |
| Learning Outcomes | Students should obtain knowledge on the topics presented in the study content. |
| Literature | <p>Jagielski J., Wierzbowski M. (red.) (2019): Prawo administracyjne, Wolters Kluwer, Warszawa</p> <p>Lipowicz I. (red.) (2017): Instytucje materialnego prawa administracyjnego. Przegląd regulacji, Wydawnictwo Naukowe UKSW, Warszawa</p> <p>Sługocki J. (2012): Prawo administracyjne. Zagadnienia ustrojowe., Wolters Kluwer, Warszawa</p> <p>Szumlik B., Serafin S., Miaskowska-Daszkiewicz K. (2017): Zarys prawa administracyjnego, C.H. Beck, Warszawa</p> <p>Boć J. (red.) (2010): Prawo administracyjne, Kolonia Limited, Wrocław</p> <p>Monarcha-Matlak M. (2008): Obowiązki administracji w komunikacji elektronicznej, Wolters Kluwer, Warszawa</p> <p>Niewiadomski Z. (red.) (2013): Prawo administracyjne, LexisNexis, Warszawa</p> <p>Szpor G., Martysz Cz., Wojsyk K. (2015): Ustawa o informatyzacji działalności podmiotów realizujących zadania publicznej, Wolters Kluwer, Warszawa</p> |
| STUDENT'S WORK | |
| | Hrs. |
| Classes | 45 |
| Participation in the exam | 2 |
| Preparing for classes | 5 |
| Readings | 13 |
| Participation in consultations | 20 |
| Preparation of the project / essay / etc | 0 |
| Preparation for the exam | 15 |
| TOTAL student workload in hours | 100 |
| ECTS points | 4 |